



**Clinton Township Middle School**  
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**Community & Teamwork Motivate Success**

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Dear CTMS Parents and Guardians,

First of all, we at CTMS hope this letter finds you and your family healthy and well. Additionally, we would like to thank you for your flexibility and enduring understanding while we administer remote learning practices to your child. During this mandated school closure, our district is using an equitable Google digital classroom environment that enables our school and district to better engage, share, and participate in a collaborative learning community. This district-managed system provides access to online classrooms and a school issued email account. The Google platform allows students and teachers to communicate and collaborate in a safe and structured manner while also providing access to many web-based educational tools to raise the bar during this unprecedented time.

Students should consider their school account as an extension of the classroom, subject to the same rules of respect and courtesy that we expect in school. Policies and procedures within our Student Code of Conduct handbook will also apply to our digital learning environment. Unfortunately, due to privacy and confidentiality, parents will not be given direct login access to any Google classroom. However, parents are encouraged to assist their children with academics during remote learning. Additionally, we advise parents to discuss with their children the importance of following the Student Code of Conduct and positive digital citizenship. A few items to remember when participating in remote learning are:

- School appropriate clothing if participating in a video assignment
- School appropriate language, either in speech or text
- Screenshots or recordings of Google classrooms are not permitted
- Use of chromebooks and internet in accordance with user agreement

By collaborating, communicating, and following the Student Code of Conduct, together we can ensure a positive educational experience for all members of the CTMS community.

Respectfully,

*Judi Hammond*  
Principal

*Luke Mason*  
Assistant Principal

Clinton Township School District – Where Children Come First  
Dr. Michele Cone, Superintendent of Schools

The Clinton Township School District, in partnership with the community, achieves excellence for each child by ensuring a meaningful and challenging educational experience in a supportive environment, developing life-long learners who are responsible and productive citizens.